

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	DG HERA – HERA.2
Post number in sysper:	400501
Contact person:	SCHMALTZ, Cornelius
Provisional starting date:	4th quarter 2024
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein,	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month

Entity Presentation (We are)

The European Health Emergency preparedness and Response Authority (HERA) is a Commission service that works to improve preparedness and response to serious cross-border threats in the area of medical countermeasures, in particular by:

- strengthening health security coordination within the Union during preparedness and crisis response times, and bringing together Member States, the industry and the relevant stakeholders in a common effort;

- addressing vulnerabilities and strategic dependencies within the Union related to the development, production, procurement, stockpiling and distribution of medical countermeasures;
- contributing to reinforcing the global health emergency preparedness and response architecture.

Job Presentation (We propose)

We are seeking a highly motivated and skilled professional to join our team as national expert on intelligence gathering and innovation. As a national expert, you will play a critical role in supporting the role of unit HERA.02 ensuring that medical products relevant for preparedness and response to health crisis can be available and accessible. The national expert will participate in the following tasks:

- supporting the development and implementation of HERA's activities on medical countermeasures;
- supporting the implementation of projects related to innovation including for medicines, diagnostics and medical devices, and projects focused on supporting the collection of information at EU level for better preparedness and response.
- providing actionable insights for decision-making by facilitating the translation of scientific evidence into policy recommendations;
- conducting regular monitoring of recent developments in the medical countermeasures space globally with focus on public health (e.g. new technologies, new initiatives, new scientific publications);
- conducting regular monitoring of recent developments on identification of health threats globally and medical countermeasures to tackle them (e.g. new technologies, new initiatives, new scientific publications).
- participating in and coordinating meetings and contacts with internal services of the Commission and external stakeholders, such as Member States and international organisations.

In this position, the national expert will provide scientific and policy support but will not carry out any laboratory based activity.

Jobholder Profile (We look for)

The job requires ideally a combination of scientific and policy background and experience. Excellent communication skills both oral and written in English are essential. It will be key to have the ability to understand the health crisis and preparedness domain related to the priority threats of HERA and translate scientific evidence into policy recommendations. HERA is managing crises and therefore flexibility and resilience are required.

The candidate should ideally have a combination of the following skills:

- Science based background such as biology, pharmacy, medicine, veterinary medicine, biochemistry, public health, engineering, data analytics or other relevant fields, ideally with demonstrable experience in the field of medical countermeasures. Alternatively candidates with a background in law, economy, administration, business or similar fields, but with a specialisation, training or extensive professional experience related to medical countermeasures will also be considered.
- Experience in data analysis and interpretation.
- Excellent understanding of regulations and compliance standards related to medical countermeasures, public health and/or research and innovation.
- Excellent organisational and time management skills, with the ability to handle multiple tasks and priorities.
- Problem solving and an ability to get things done, as well as a good eye for detail.
- Effective negotiation, communication and interpersonal skills, with the ability to work collaboratively in a team environment.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.** Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)