



European Research Area for Climate Services ERA4CS Joint Call for Transnational Collaborative Research Projects 2016

Topic A- Researching and Advancing Climate Service Development by Advanced co-development with users

INSTRUCTIONS FOR PRE-PROPOSALS 2016

A copy of the Pre-proposal must be submitted by the Leading PI (or Leading PI Institute where appropriate) through the electronic proposal system accessible through the submission website, within the application deadline. Leading PIs are requested to write the proposals directly into the system. However, MS Word File Form can be used in the process of completing the proposal and be used to share the proposal among your consortium members.

Note: Both Leading and Partner PIs should make sure to check the National Annexes of their country and contact the National Contact Point if required. There may be additional national application requirements in the Pre-proposal phase.

General guidance for all applicants:

- the proposal must be written in English.
- PDF documents must be written in Times New Roman, Arial or similar, at least font size 11, margins (2.0 cm side and 1.5cm top and bottom), single line spacing, pages numbering
- the different sections of the application should not exceed the prescribed maximum number of characters/pages. **Characters / Pages beyond the limit will be removed.**
- any documents other than those requested as part of the proposal **will not be forwarded** to Expert Panel.
- Consortium or budget changes between pre and full proposal must be justified by Expert Panel or RFO recommendations.

1. Project title

Give a project title which clearly describes the research content of your project.

2. Project acronym (max 30 characters)

Choose a short acronym for your proposal.

3. Selected Sub-topic(s)

Projects should address one or more of the following topics:

1. Research in support of the development and deployment of Climate Services
2. Integration and application of Climate Science for decision making
3. Research for co-development of advanced Climate Services

4. Duration

Indicate the duration of the project and anticipated start date. The project should last 3 years.

5. Project summary (2000 characters or less, suitable for public release)

Provide a summary describing the proposed research program and expected impact in plain language suitable for general audience. If selected for development to a full proposal, this project summary will carry through to the Full Proposal (although minor amendments will be acceptable).

Summaries from Full Proposals will be published if the proposal is selected.

6. Key words

Give at least three and up to ten keywords that represent the scientific content of your proposal. These will be used to assist in identifying reviewers.

7. Objectives (Maximum 2 pages, not including reference list)

Describe the objective of your consortium's research in accordance with the instructions in the application form.

8. References Cited

Please list the references that were cited in the proposal.

9. Provisional Financial Summary

Describe your Provisional Financial Summary for each Leading or Partner PI in the table. The currency unit must be Euros (€).

10. Principal investigators

A person is not allowed to be LPI in several proposals.

The Principal Investigator, one per participating institution, is an individual who assembles a team to carry out a project under his/her scientific guidance. The lead PI (LPI) is the PI that coordinates the project.

Provide detailed information on each Leading and Partner PI, including institution and contact details. Note that “category” means: Public Laboratory, Research Organisation, Other Public Entity, Very Small Enterprises, SMEs, Other Enterprises than Very Small Enterprises or SMEs, Other Private Entity, or Association.

Please check with your National Annex for eligibility requirements and any limits on the number of official Partner PIs.

Fully self-financed partners who bring their own secured budget are allowed from any country.

11. Curriculum Vitae

For each PI, please upload a CV (1 page maximum), including title, highest academic qualification, full address (country, city, street, no.), key achievements that are relevant to the research proposed and up to 5 most recent relevant publications. These should be uploaded as a single PDF file in the annex section.

For questions, contact your National Call Contact Points.